

Admissions OfficeBuilding V; Room 26/27
www.admission.uni-trier.de

Universität Trier · 54286 Trier

Ms

Aliya Siraj Manakkattu
Manakkattu House
Nadackal P.O, Erattupetta
686121 Kottayam, Kerala
IndienApplication no.: **340429357 A**
Date of birth: 09.03.2002
Place of birth: Madinah, Saudi Arabia
Nationality: Indien

February 13, 2025

LETTER OF ADMISSION

Dear Ms Siraj Manakkattu,

We are pleased to inform you about your admission to the following degree program at Trier University:

Master (1F) Data Science (2021) – 1st Study Semester**This admission letter is valid for two semesters**

Medium of instruction: English

You are entitled to enrol at Trier University either

A) for summer semester 2025**semester starts: April 1st**
lectures will be held:
April 12th, 2025 – July 18th, 2025
in presence only - no online classes
being present in Trier is mandatory**B) for the winter semester 2025/26****OR****semester starts: October 1st**
lectures will be held:
October 13st, 2025 – February 19th, 2026
in presence only - no online classes
being present in Trier is mandatory**We reserve the right to withdraw admission, if deadlines are not met or if the legally attested documents do not match with the documents previously uploaded for admission in PORTA.**

Yours sincerely,


Elke Kaspar


Enrolment Information

The organization of visa/travel etc. may take some time. If you cannot ensure that you will be present in Trier for choosing courses and the start of lectures in October (A), you might want to choose option (B) and start studying in March/April 2025.

Please think about both options thoroughly and realistically before you proceed to enrol. Once you have paid the semester fee and you will be enrolled, there is no way of refunding or withdrawal because of late or no arrival.

!! Admissions Office does not issue any late arrival letters not even for visa matters etc.!!

ENROLMENT PROCEDURE

(short version, please read the details on enrolment information)

A) for summer semester 2025

Procedure: As soon as you have received an automatically generated email from PORTA that your status has been changed to: "Admitted", **please start your online enrolment (button in PORTA)**

Online enrolment & submission of legally attested documents by standard mail:

Deadline: March 15th, 2025

OR

B) postpone to winter semester 2025/2026

Procedure: If you decide to postpone to winter semester 2025/2026, please:

- send us a short e-mail to admission@uni-trier.de with your personal details
- file a **new application in PORTA during the official application period for the upcoming winter semester (May 1st to May 31st)**. It is **absolutely necessary to upload all required documents once again and a copy of this admission letter** (if there is no upload field, please use the one for the processing fee, which you do not pay again)

Online enrolment & submission of legally attested documents by standard mail:

Deadline: September 15th, 2025

Please pay attention to the deadlines – they are binding.

Important notice:

When contacting us, please provide the following details: **Surname, First name, Date of birth and application number**, so we can locate your account in PORTA and link your information correctly.

How to receive your enrolment documents:

After enrolment your student ID card and login credentials (you need both to register for courses and use the university's infrastructure) will be stored in the admissions office until you reach Trier to pick them up personally. Alternatively, we can send them to you as soon as you have informed us about your residential address in Germany. We strongly advise you to arrive in Germany on time for participating in your courses.

University Trier does not issue late arrival letters, not even for visa matters etc.

We would like to invite you to participate in our orientation seminar "**Quick-Start**" that will help you to have a successful start at our university: www.quickstart.uni-trier.de